



# Summers County Commission

120 Ballengee Street • Suite 203 • Hinton, WV 25951  
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Jack David Woodrum  
*President*

Bill Lightner  
*Commissioner*

Charles W. Saunders  
*Commissioner*

Mary E. Merritt  
*Clerk*

## PRESS RELEASE REGARDING EXPANDING PUBLIC ACCESS TO THE SUMMERS COUNTY COURTHOUSE

The Summers County Commission will expand public access to the Summers County Courthouse beginning Tuesday, June 2, 2020. The operation hours for the public will be from 9:00 a.m. to 3:00 p.m. Appointments are required for most services and are highly recommended.

### The public is:

- Encouraged to use the [www.summerscountyv WV.gov](http://www.summerscountyv WV.gov) website, email to the department you need assistance from, mail service, drop off and other resources that do not require face to face contact.
- Encouraged to make an appointment with the county office:
  - Call 304-466-7101 for the Assessor's Office
  - Call 304-466-7104 for the County Clerk's Office  
(Appointment Needed for Marriage Licenses and Record Room Vault Visit)
  - Call 304-466-7112 for the Sheriff's Tax Office
  - Call 304-466-7111 for the Sheriff Law Enforcement Division  
(Appointment needed for Conceal Carry Permits with the Sheriff Law Enforcement Division)
  - Call 304-466-7152 for the Fiduciary Supervisor's Office  
(Appointment needed for Probate of Wills with the Fiduciary Supervisor)
  - Call 304-466-7103 for the Circuit Clerk's Office
  - Call 304-466-7110 for the Prosecuting Attorney's Office
  - Call 304-466-7109 for Probation Office
  - Call 304-309-5504 for Day Report/Home Confinement
  - Call 304-466-7100 for the County Commission Office
  - Call 304-466-7155 for the Fire Service Fee Office
  - Call 304-466-7162 for Mapping/Addressing Office
- Must go through screening questions and temperature check with security at the 1<sup>st</sup> Ave. side entrance to the Courthouse before entering the building. You may be denied access based upon screening.
- ALL CUSTOMERS ARE REQUIRED TO WEAR MASKS, unfortunately we do not supply masks.

*"Building a healthy, livable, prosperous, well-governed and unified Summers County"*

