



# Summers County Commission

120 Ballengee Street • Suite 203 • Hinton, WV 25951

Telephone: (304) 466-7100 • Fax: (304) 466-7146

Charles W. Saunders  
*President*

Mike Gore  
*Commissioner*

Ted Kula  
*Commissioner*

Mary E. Merritt  
*Clerk*

## SUMMERS COUNTY COMMISSION 2022 CALENDAR

Wednesday	January 12, 2022
Wednesday	February 9, 2022
Wednesday	March 9, 2022
Wednesday	April 13, 2022
Wednesday	May 11, 2022
Wednesday	June 8, 2022
Wednesday	July 13, 2022
Wednesday	August 10, 2022
Wednesday	September 14, 2022
Wednesday	October 12, 2022
Wednesday	November 9, 2022
Wednesday	December 14, 2022

\*The Summers County Commission will meet the second Wednesday of each month at 9:00 a.m. in the County Commission office unless otherwise posted. In the event Wednesday falls on a holiday, the meeting will be moved to the following Thursday. (W.Va. Code § 6-9A-3)

\*The Commission will be available to address time sensitive issues as needed in special session as prescribed by law. (W.Va. Code § 6-9A-3)

\*The Summers County Commission meeting as a Board of Review and Equalization (W.Va. Code § 11-3-24), dates and times are posted separately. (W.Va. Code § 6-9A-3)

\*Summers County Commission workshop sessions are posted separately as scheduled. (W.Va. Code § 6-9A-3)

\*The Summers County Courthouse hours of operation will be 8:30 a.m. to 4:30 p.m., Monday through Friday, with offices remaining open during lunch hours. (W.Va. Code § 7-3-2)

\*Office hours may be adjusted during inclement weather or other special circumstance.  
(W.Va. Code § 2-2-2(B)(1) & § 2-2-2(B)(2))





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## AGENDA FOR WEDNESDAY, JANUARY 12, 2022

ORDER OF BUSINESS	
9:00 a.m.	Call to Order
	Approval of Agenda
	Consideration to appoint President of the County Commission for 2022
	Consideration to organize the County Commission for Calendar Year 2022
	Consideration to approve County Commission Schedule for 2022
	Consideration to approve the 2022 Holiday Calendar
	Consideration to set the Board of Equalization Sessions for 2022
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Revision of Budget: Departmental Budget Change #4 Budget Revision #5
	Approval of Personnel
	Approval of Invoices
10:00 a.m.	Steve Lipscomb, OEM- 911 Director with updates on NCIC and Radio Communication
	Consideration of employee complaint
	Consideration to retain independent emergency communications consultant
11:00 a.m.	Hearing to consider petition to remove the Administrator of the Estate of Jeffrey Coleman
1:00 p.m.	Animal Care and Control Ordinance Review
NEW BUSINESS	
	Consideration to appoint Democrat and Republican Ballot Commissioners, Early Voting Workers and Emergency Absentee Workers
	Consideration to adopt Emergency Absentee Voting Policy for 2022 Elections
	Consideration to appoint Commissioner to the Summers County Enhanced 9-1-1 Advisory Board
	Consideration to appoint Commissioner to the Summers County Planning Commission
	Consideration to appoint Commissioner to the Summers County Farmland Protection Board
	Consideration to appoint Commissioner to the New River Gorge Regional Development Authority
	Consideration to appoint Commissioner to WVU Extension Service Board
	Consideration to appoint Commissioner to Region One Planning and Development Council
	Consideration to appoint Commissioner to Workforce WV
	Consideration to appoint Commissioner to the Summers County Fire Board
	Consideration to appoint Commissioner to Summers County Parks and Recreation Commission
	Consideration to appoint member to Summers County Parks and Recreation Commission
	Consideration to appoint member to the Summers County Dilapidated Structures Committee
	Consideration to appoint litter control officer for Summers County
	Consideration to fund Big Bend PSD for additional funding for audit costs
	Discussion of international maintenance code
	Update on Dilapidated Structures
	Consideration to approve Application and Certificate for Payment for Court Street Construction for Pay Request 005
	County Website Update
	Consideration to adjust the mileage reimbursable rate for county approved travel
PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION	
ADJOURNMENT	

The Summers County Commission has determined, based upon guidance issued by the federal government, the state of West Virginia and the Centers for Disease Control and Prevention that a public meeting that allows citizens to attend in person constitutes a public health risk at this time. If you wish to participate by phone you may call in to the meeting at 1-866-225-4944. Conference ID: 8771004#. If you have any technical problems signing in call (304)466-7147 or (304)466-7104 for further instructions.

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## AGENDA FOR WEDNESDAY, FEBRUARY 9, 2022

ORDER OF BUSINESS	
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence
	Revision of Budget:
	Approval of Personnel
	Approval of Invoices
9:15 a.m.	Sheriff Faris, seeking an update on the ARP fund allocations for the Sheriff's office
9:30 a.m.	Jeff Evans - Ridge to River Regional Trail Authority Update
10:00 a.m.	Mike Cales, Consideration to approve Grant application and Resolution with National Coal Heritage
10:15 a.m.	Steve Lipscomb, OEM- 911 Director with updates on NCIC and Radio Communication
10:30 a.m.	David Altizer with Thompson & Litton; consideration to approve engineering funding for the Jumping Branch/Nimitz PSD Madams Creek Extension project
11:00 a.m.	Estate of Thomas Earl Foley, Petition to remove Executor Amy Madigan
11:30 a.m.	Marie Bryant Propps, Community Corrections Director; consideration to approve the WV Division of Administrative Services Justice and Community Services Summers/Monroe County Community Corrections Grant application
	Consideration to approve the WV Division of Administrative Services Justice and Community Services Standard Conditions and Assurances
	Consideration to approve the WV Division of Administrative Services Justice and Community Services Special Conditions and Assurances
	Consideration to approve Memo of Understanding between the Summers/Monroe County Community Corrections Program and the Summers County Commission and Monroe County Commission
	Consideration to approve Inter-Governmental Agreement Ratifying the Summers/Monroe Community Corrections Program
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
1:00 p.m.	Consideration to approve Category Priority Ranking and project designation for Region One Planning and Development Council
OLD BUSINESS	
	Consideration to appoint member to Summers County Parks and Recreation Commission
	Consideration to appoint litter control officer for Summers County
NEW BUSINESS	
	Consideration to allow extra hours sick time compensation for employees who are quarantined or tested posted for Covid 19
	Consideration to approve Application and Certificate for Payment #6 for Court Street Construction for sidewalks grant projects
	Consideration to approve 2022-2023 Renewal Checklist for WV Communities Risk Pool
	Consideration to schedule Budget Workshop sessions for March
	Consideration to schedule Special Session on April 19, 2022 to Lay the Levy Rates for fiscal year 2022-23
PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION	
ADJOURNMENT	

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## AGENDA FOR WEDNESDAY, MARCH 9, 2022

ORDER OF BUSINESS	
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget #6 and Departmental Budget Change #5
	Approval of Personnel Dispatch office
9:00 a.m.	Patriot Kids from Hinton Area Elementary School - Flag Ceremony
9:30 a.m.	Rick Moorefield, consideration of support of a new tourism project
10:00 a.m.	Austin Persinger, Director of Summers County Public Library with fiscal year 2022-23 budget request for the Library
10:15 a.m.	Steve Lipscomb, OEM- 911 Director with updates on NCIC and Radio Communication
10:30 a.m.	Sheriff Justin Faris seeking additional funding for health and dental coverage and approval of transfer of funds for overtime expenses
1:00 p.m.	OEM Director, Steve Lipscomb presenting OEM and Emergency Dispatch Budget Requests
1:15 p.m.	Lesley Woodrum presenting WVU Extension Service Budget Request
1:30 p.m.	Gregory S. Vandall, Assessor presenting the Assessor's Budget Request
1:45 p.m.	County Clerk, Mary Beth Merritt presenting the County Clerk and Elections Office Budget Requests
2:00 p.m.	Fiduciary Supervisor, Donald R. Basham, Jr., presenting the Fiduciary Office Budget Request
2:15 p.m.	Circuit Clerk, Stacy Ford presenting the Circuit Clerk's Office Budget Request and Discussion of Courtroom issues and safety
2:30 p.m.	Sheriff Justin Faris presenting Tax Office and Sheriff's Department Office Budget Requests
2:45 p.m.	Sandy Turner, Camp Summers Director presenting the Camp Summers Budget Request
3:00 p.m.	Prosecuting Attorney, Kristin Cook presenting the Prosecuting Attorney's Office Budget Request
3:15 p.m.	Robert Bennett presenting Summers County Camping Budget Request
3:30 p.m.	Sandy Bragg presenting the Fire Service Fee Budget Request
OLD BUSINESS	
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint member to Summers County Parks and Recreation Commission
	Consideration to appoint litter control officer for Summers County
NEW BUSINESS	
	Consideration to approve Proclamation proclaiming April as Child Abuse Prevention Month in Summers County
	Consideration to approve Budget Revision #1 and Drawdown #1 for the Talcott Area Broadband Project
	Consideration to approve Certificate of Substantial Completion for Courthouse Sidewalk and Ramp Project
	Consideration to appoint members to the Summers County Dilapidated Structures Committee
	Consideration to designate Early Voting Location for Summers County for the Primary and General Elections 2022
	Consideration to appoint Democratic and Republican Poll Workers from recommendations from the Executive Committees
	Consideration to reappoint member to the Jumping Branch/Nimitz PSD
	Consideration to appoint LEPC committee member
	Consideration of allocation of ARP funds to revenue loss allowance
	Consideration of ARP funding requests
	Consideration to approve Summers County PAWV Vista Worker
	Consideration to allow Second Saturdays Music Events to be held May - September to use the Courthouse grounds and Memorial
	Building in case of inclement weather
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ADJOURNMENT	

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## AGENDA FOR WEDNESDAY, APRIL 13, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget Budget Revision #7 for Fund 1, Departmental Budget Change # 6 for Fund #1, Budget Revision #2 Coal Severance
	Approval of Personnel Camp Summers Temporary/Seasonal Employees
9:30 a.m.	Stacy Ford, Circuit Clerk discussion of a Court Security Grant
10:15 a.m.	Steve Lipscomb, OEM- 911 Director with updates on NCIC and Radio Communication
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint member to Summers County Parks and Recreation Commission
	Consideration to appoint litter control officer for Summers County
	<b>NEW BUSINESS</b>
	Consideration to approve Broomstraw Road/Mark Meador Road Waterline Extension Project CDBG Budget Amendment #1
	Consideration to approve Madams Creek Waterline Extension Project Local ARPA Funds Payment Request #1
	Consideration to award bid on the paving project for John Henry Historical Park
	Consideration to appoint members to the Summers County Building Commission
	Consideration to reappoint members to the Summers County Dilapidated Structures Committee
	Consideration to appoint member to the Summers County Fire Board
	American Rescue Plan Act (ARP) Funding Request Consideration
	Consideration to designate April as Fair Housing Month in Summers County
	Consideration of rescheduling the County Commission Schedule in June
	Consideration to approve Food Service Management Company Contract Summer Food Service for Summers County 4-H Leaders Assoc.
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR WEDNESDAY, MAY 11, 2022

AGENDA FOR WEDNESDAY, MAY 11, 2022	
	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget
	Approval of Personnel- Custodian Robert Kessler
10:15 a.m.	Steve Lipscomb, OEM- 911 Director with updates on NCIC and Radio Communication
10:30 a.m.	Sheriff Faris, discussion of fuel charges
11:00 a.m.	Vivian Parsons; consideration to approve coverage renewal proposal with WV Corp for county insurance coverage FY 2022-2023
11:30 a.m.	Felicia Hartwell with REACHH; consideration of funding for the Child Advocacy Center
11:45 a.m.	Marie Bryant Propps; update on Community Corrections and discussion of an opportunity for training
1:00 p.m.	Attorney John Wooton, update on Opioid Litigation Lawsuit
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	<b>NEW BUSINESS</b>
	Consideration to discuss for public information Self-Evaluation for Compliance with Section 504 of the Rehabilitation Act of 1973
	Consideration to pass a Resolution for the Summers County Blood Drive
	Consideration to review and approval of bid for proposal of upgrades to the 911 Center
	Consideration to reappoint member to the New River Gorge Regional Development Authority
	Consideration to allow the Farmers Market to use the Courthouse grounds from May -October
	Consideration to approve Talcott Area Broadband Project Drawdown #2
	Consideration to approve Talcott Area Broadband Project - Budget Revision #2
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR MONDAY, JUNE 6, 2022

AGENDA FOR MONDAY, JUNE 6, 2022	
	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget # 8 General County, Fund #1; General County Fund 1- Departmental Budget Change #7
	Approval of Personnel
9:30 a.m.	Lesley Woodrum, Summers County 4-H Agent; consideration of part time employment for Gracie O'Meara as Program Assistant
9:45 a.m.	Cheryl Flanagan, Chairperson of the Solid Waste Authority with recycling update
10:15 a.m.	Steve Lipscomb, OEM- 911 Director, Personnel Matter, Updates on NCIC and Radio Communication
10:30 a.m.	Justin Faris, Sheriff; discussion of American Rescue Plan (ARP) funding for premium pay for Sheriff's deputies
10:45 a.m.	Marie Bryant Propps; update on Community Corrections and discussion of an opportunity for training
11:00 a.m.	Discussion with City of Hinton for mutual agreement for police protection
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	<b>NEW BUSINESS</b>
	Consideration to approve Community Work Experience Program (CWEP) contract with WV Dept. of Health & Human Resources
	Consideration to select internet service provider to provide high-speed broadband internet service as part of an ARC POWER Initiative Broadband Expansion project.
	Consideration to select a consulting engineer to provide design and project management services pertaining to the ARC POWER Initiative Broadband Expansion project.
	Consideration to select legal services necessary to complete an ARC POWER Initiative Broadband Expansion project
	Consideration to approve Application and Certificate for Payment No. 7 for Court Street Construction for sidewalk grant
	Consideration to approve Consent of surety to final payment for Court Street Construction for sidewalk grant
	Consideration to approve contract with IWT for the Summers County 9-1-1 Radio upgrade
	Consideration to approve CDBG Payment Request #2 for Broomstraw Road/Mark Meador Road Waterline extension project
	Consideration to reappoint Mike Gore to the Summers County Solid Waste Authority Board
	Consideration to reappoint Amy Miller to the Summers County Public Library Board of Directors
	Consideration to reappoint members to the Summers County Dilapidated Structures Committee
	Consideration to reappoint members to the Summers County Planning Commission
	Consideration to designate County Depositories
	Consideration to allow the Hinton Railroad Days Committee to use the Courthouse lawn for a Kid Zone and Car Show, October 20-23, 2022
	Review and approval of quotes on parking lot paving project
	Consideration to approve Coversheet to the Member Agreement for the WV Counties Risk Pool
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR WEDNESDAY, JULY 13, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget General County Budget Revision #1; Coal Severance Budget Revision #1 Fiscal Year 2022-2023
	Approval of Personnel
9:00 a.m.	Elected Officials request for Premium Pay for County Employees
9:30 a.m.	Kent Bartgis to discuss road conditions at Shanklin's Ferry and Cedar Branch at Summers County Camping campgrounds
9:45 a.m.	Mike Cales with John Henry Historical Park; consideration to approve the JHHP Park \$25,000 Coal Heritage Award Acceptance and
	Consideration of becoming a Harvest Host Site
	Consideration to award RFQ for Engineering design services for the John Henry Historical Park Pedestrian Bridge Project
10:00 a.m.	Steve Lipscomb, OEM- 911 Director with Updates on NCIC, Radio Communication and Wrecker Rotation
10:15 a.m.	Marie Propps, Community Corrections and Home Confinement Update, Approval of Annual Increment Payments to Employees
10:30 a.m.	Robert Bennett, Summers County Camping Update and approval of annual contract
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	Consideration to reappoint members to the Summers County Planning Commission
	<b>NEW BUSINESS</b>
	Consideration of Premium Pay Request by Telecommunicators
	Consideration to appoint member to the Summers County Fire Board
	Consideration to appoint members to the Summers County Enhanced 911 Advisory Board
	Consideration of approval of mileage reimbursement increase
	Consideration to approve Basic Ordering Agreement with Global Science & Technology, Inc. for Courthouse Network Support, Administration and Consulting
	Consideration to approve Talcott Area Broadband Project Drawdown #3
	Consideration to reappoint Donald L. Hannah to the Summers County Health Board
	Consideration to approve July 1, 2022 Renewal with Guardian for Dental/Vision Renewal for County participants
	Consideration to approve contract with Little Bit Country for Campground Administration
	Consideration to approve confirmation of Endo/Par Attorney General's Settlement
	Consideration to approve Broomstraw Road/Mark Meador Rd. Waterline Extension Project CDBG Payment Request # 3
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR WEDNESDAY, AUGUST 10, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget
	Approval of Personnel
9:30 a.m.	David Altizer with Thompson & Litton with Jumping Branch/Nimitz PSD updates
9:45 a.m.	Sheriff Justin Faris request for body cameras for the deputies
10:00 a.m.	Allen Qualls, discussion of speeding, trash and noise in the Pipestem area
10:15 a.m.	Shelby Morris, discussion of speeding on Pie Hollow Road in Talcott
10:30 a.m.	Steve Lipscomb, OEM Director with updates
10:45 a.m.	Robert Bennett, consideration to approve contract with AAA Septic Tank Service for rentals of portable toilets at Summers Co. Camping and Annual Management Plan and Annual Certification form for Summers County Camping Lease No. DACW69-1-17-1049.
11:00 a.m.	Josh Lambert- Memorial plaque for the first DNR Director
11:15 a.m.	David Cole with E. L. Robinson with update on the engineering project for the pedestrian bridge at John Henry Historical Park
11:30 a.m.	Jerry Grimmer, Courthouse Maintenance discussion
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	Consideration to appoint member to the Summers County Fire Board
	<b>NEW BUSINESS</b>
	Discussion of Camp Summers leadership
	American Rescue Plan (ARP) funding request discussion
	Consideration of ARP funding for fire departments
	Safe and Sound Security Doors Issue
	Consideration to approve CDBG Drawdown No. 4 for Broomstraw Rd/Mark Meador Road Waterline Extension in the amount of \$4,572.75
	Consideration to approve Madams Creek Waterline Extension, Local ARPA Grant Drawdown Request No. 3 in the amount of \$9,398.26.
	Consideration to approve a grant application with Courthouse Facilities Improvement Authority for Courtroom accessibility and ADA compliance
	Consideration to approve a Resolution authorizing Commission President Saunders to act on its behalf to enter into a contractual agreement with Courthouse Facilities Improvement Authority to receive and administer funds pursuant to provisions of the Courthouse Facilities Fund Program
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## AGENDA FOR WEDNESDAY, SEPTEMBER 14, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget General County Fund 1 Budget Revision #2; Departmental Budget Change #1
	Approval of Personnel
9:45 a.m.	Sheriff Faris, request of Full time Tax deputy
10:00 a.m.	Shelby Morris, discussion of speeding on Pie Hollow Road in Talcott
10:15 a.m.	Allen Qualls, discussion of Noise Ordinance for Summers County
10:30 a.m.	Steve Lipscomb, OEM Director with updates
10:45 a.m.	Hinton Hometown Christmas request of use of the Courthouse lawn for decoration and festival. Seeking donation for a lighting display.
11:00 a.m.	Cheryl Miller with ACWP; funding discussion and ACWP update
11:15 a.m.	Sandy Turner, Camp Director presentation of items requested at August 10, 2022 Commission meeting
11:30 a.m.	Attorney Chris Davis; Consideration to approve the Distributors WV Subdivisions Settlement Agreement concerning the Resolution of the major distributor claims in the State of West Virginia
1:00 p.m.	Discussion and possible action on a position statement for Amendment 2.
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	<b>NEW BUSINESS</b>
	Consideration to approve Democrat and Republican Poll Workers for the November 8, 2022 General Election as nominated by the Democrat and Republican Executive Committees
	Consideration to reappoint Commission board member and alternate to the Summers County Council on Aging
	Consideration to approve contract with AAA Septic Tank Service for rentals of portable toilets at Summers County Camping
	Consideration to approve Resolution approving the adoption of the WV Region I Hazard Mitigation Plan, July 2022
	Broomstraw Road/Mark Meador Road Waterline Extension Project CDBG Drawdown No. 5 in the amount of \$86,471.26.
	Madams Creek Waterline Extension Project Local ARPA Grant Drawdown Request No. 4 in the amount of \$10,760.39.
	Consideration to approve Basic Ordering Agreement with Global Science & Technology, Inc. for Assessors Local Area Network Support and Administration.
	Consideration to approve Proclamation designating October as Breast Cancer Awareness Month in Summers County
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

The Summers County Commission has determined, based upon guidance issued by the Federal Government, the State of West Virginia and the CDC that a public meeting that allows citizens to attend in person constitutes a public health risk at this time. To participate you can call in to the meeting at 1-866-225-4944. Conference ID: 8771004#.

*"Building a healthy, livable, prosperous, well-governed and unified Summers County"*





# Summers County Commission

120 Ballengee Street • Suite 203 • Hinton, WV 25951

Telephone: (304) 466-7100 • Fax: (304) 466-7146

Charles W. Saunders  
President

Mike Gore  
Commissioner

Ted Kula  
Commissioner

Mary E. Merritt  
Clerk

## AGENDA FOR WEDNESDAY, OCTOBER 12, 2022

AGENDA FOR WEDNESDAY, OCTOBER 12, 2022	
	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget General County Fund 1 Budget Revision #3; Departmental Budget Change #2
	Approval of Personnel
9:15 a.m.	Sandy Turner, Camp Summers Director - presentation of Camp Summers Director materials requested at the 8-10-22 session
9:30 a.m.	REACHH seeking permission to use the Courthouse lawn for Trunk or Treat on October 22, 2022
9:45 a.m.	Steve Lipscomb, OEM Director with updates and discussion of Summers County Warming station plans
10:00 a.m.	Allen Qualls, discussion of Noise Ordinance for Summers County
10:15 a.m.	Shelby Morris, speeding on Pie Hollow in Talcott
10:30 a.m.	House of Delegates Member Roy Cooper, presentation of check
10:45 a.m.	Shalom Tazewell; progress report and processes used by the Dilapidated Structures Committee
11:00 a.m.	David Cole with E. L. Robinson Engineering; discussion of Cool Ridge/Flat Top and Mercer PSD water project
11:30 a.m.	Todd Schoolcraft with E. L. Robinson Engineering; consideration of approval of professional services proposal for concept planning and design services Willowood Property Campground Complex Wiggins, Summers County, West Virginia
1:30 p.m.	Josh Lambert - Memorial plaque for the first DNR Director from Summers County and scheduling of dedication ceremony
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	Consideration to appoint members to the Summers County Building Commission
	<b>NEW BUSINESS</b>
	Discussion of ARPA grant requests
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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## AGENDA FOR WEDNESDAY, NOVEMBER 9, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Pledge of Allegiance
	Moment of Silence
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget
	Approval of Personnel - Case Manager for Community Corrections
9:30 a.m.	Allen Qualls, discussion of speeding, Rt. 20 traffic and noise in Pipestem
9:45 a.m.	Steve Lipscomb, OEM Director with updates and discussion of Summers County Warming station plans
10:00 a.m.	John Henry Historical Park waterline project update and actions
10:30 a.m.	Sandy Turner, review of Camp Summers Director materials requested at the 8-10-22 session.
10:45 a.m.	Marie Bryant Propps, Community Corrections Update and Approval of Personnel
11:00 a.m.	Teeya Mills with Summers Co. Hospitality Association to seek support of the North American Carp Anglers Association fishing tournament
11:15 a.m.	Farmland Protection Board, seeking reimbursement from the Farmland Protection Fund
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	<b>NEW BUSINESS</b>
	Consideration to approve CDBG Drawdown No. 6 for Broomstraw Road Rd/Mark Meador Rd. Waterline Extension Project in the amount of \$54,253.36 as presented by Region One Planning and Development Council.
	Consideration to approve Local ARPA Grant Drawdown Request No. 5 for Madams Creek Waterline Extension Project in the amount of \$63,111.42 as presented by Region One Planning and Development Council.
	Consideration to approve funding of \$129,000 for the Cool Ridge/ Flat Top PSD for Ellison Ridge Water Extension
	Consideration to allow the Courthouse offices to close for employee covered dish luncheon from 12 noon to 1:30 p.m. on December 15th
	Consideration to approve agreement for administrative services with Region One Planning and Development Council for the Summers County Broadband Expansion Project utilizing an ARC POWER Grant and local funds
	Consideration to approve contract for professional services Part II for the Summers County Broadband Project
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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*Clerk*

## AGENDA FOR WEDNESDAY, DECEMBER 14, 2022

	<b>ORDER OF BUSINESS</b>
9:00 a.m.	Call to Order
	Pledge of Allegiance
	Moment of Silence
	Approval of Agenda
	Tax Refunds/ Exonerations/Consolidations - Gregory S. Vandall, Assessor
	Fiduciary Appointments/Estate Settlements/Petitions - Donald R. Basham, Jr., Fiduciary Supervisor
	Approval of Minutes - Mary Beth Merritt, County Clerk
	Review of Correspondence and Approval of Invoices
	Revision of Budget
	Approval of Personnel
9:45 a.m.	Steve Lipscomb, OEM/911 Director presenting contract renewals/additions for Eagleview, Everbridge and Unified Solutions
10:00 a.m.	Chief Tax Deputy Rhonda Patrick & Sheriff Faris; discussion of additional tax office employee and storage issues
10:30 a.m.	Cheryl Miller from ACWP seeking funding and permission to use the barn at Camp Summers for the Animal Control Welfare project
11:15 a.m.	Farmland Protection Board, seeking reimbursement from the Farmland Protection Fund
	<b>OLD BUSINESS</b>
	Consideration to appoint at large board member for the Summers/Monroe Community Corrections Program
	<b>NEW BUSINESS</b>
	Consideration to approve Broomstraw Road/Mark Meador Road Waterline Extension CDBG Drawdown #7 in the amount of \$5,904.02.
	Consideration to approve Madams Creek Waterline Extension Project Local ARPA Grant Drawdown #6 in the amount of \$8,238.50
	Discussion and review of request to fund request of Meadow Creek PSD for up to \$3,200 to complete CDBG income surveys for the Meadow Creek Water System Project Phase I (Sandstone area)
	Opening of sealed bids for the 2008 Chevy Trailblazer declared surplus county property
	Consideration to approve Summers County portion of the match for drawdowns #6 & #7 for the McDowell County Dilapidated Structures Mapping Project/Summers County Commission Mapping Project in the amount of \$1,608.74.
	Discussion of Cooper's Mill gate
	<b>PUBLIC COMMENT AND/OR ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION</b>
	<b>ADJOURNMENT</b>

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